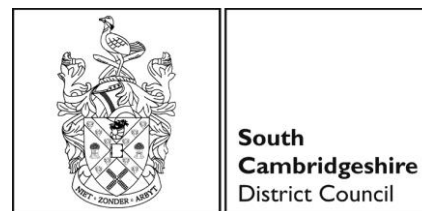


South Cambridgeshire Hall  
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CB23 6EA

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[www.scambs.gov.uk](http://www.scambs.gov.uk)



Thursday, 21 April 2022

To: Chairman – Councillor Jose Hales  
Vice-Chairman – Councillor Sue Ellington  
All Members of the Grants Advisory Committee - Councillors  
Dr. Claire Daunton, Bill Handley and Peter McDonald

Quorum: 3

Substitutes: Councillors Bunty Waters, Dr. Shrobona Bhattacharya, Mark Howell,  
Heather Williams, Tom Bygott, Dr. Martin Cahn and  
Sarah Cheung Johnson

Dear Councillor

You are invited to attend the next meeting of **Grants Advisory Committee**, which will be held in the **Swansley Room A and B - Ground Floor** at South Cambridgeshire Hall on **Friday, 29 April 2022 at 2.00 p.m. This meeting will not be live streamed to the public.** If any persons wish to view this meeting, they will need to attend the meeting in person.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**Liz Watts**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.**

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Agenda		Pages
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of Previous Meeting To follow.	

4. **Community Chest: Funding Applications**

**1 - 64**

5. **Date of Next Meeting**

24 June 2022, at 2:00pm.

## **GUIDANCE FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

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<b>Report to:</b>	Grants Advisory Committee	29 April 2022
<b>Lead Cabinet Member:</b>	Councillor John Williams Lead Cabinet Member for Finance	
<b>Lead Officer:</b>	Jeff Mambery	

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## Community Chest Grant: Funding Applications

### Executive Summary

1. To consider new applications received between 8 March 2022 and 12 April 2022 to the Community Chest Grant funding scheme.

### Key Decision

2. No

### Recommendations

3. It is recommended that the Grants Advisory Committee:
  - considers all applications for funding that are set out in Appendices A and A1 to this report and makes a recommendation to the Lead Cabinet Member for Finance regarding the level of funding (£0 - £2,000) to be awarded for each or defers a decision, if further information is required, or rejects an application if it doesn't comply with the grant criteria

### Reasons for Recommendations

4. The Grants Advisory Committee's role is to consider and make recommendations to the Lead Cabinet Member responsible for grants, or Cabinet as appropriate, including, but not limited to:
  - a) Reviewing the Council's grants schemes to ensure they reflect Council priorities.
  - b) Designing any new or revised grants schemes, including consideration of criteria and guidance applicable in respect of each scheme.

- c) Considering applications made under the Council's grants schemes.

## Details

5. The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire. Applicants may apply for up to £2,000 and the community activity or project must deliver one or more of the following:
- Improvements to community buildings and spaces (i.e., village halls / pavilions / play areas etc)
  - Repairs to historic buildings / monuments / memorials
  - Equipment / capital purchase
  - Materials
  - Start-up costs (may include training of staff / volunteers, hall hire and other revenue costs)
  - Costs involved with the creation of a Community-Led Plan (not the resulting projects)
  - Enhance the natural environment / result in a sustainable increase in local biodiversity

In accordance with the criteria, Parish Councils of any size can apply for biodiversity grants through this fund if they are not already in receipt of a grant from the Council's Zero Carbon Communities grant fund for the current financial year.

Parish Councils are also eligible to apply if they are using funds to deliver community engagement for the creation of a Community-led Plan.

And until 12 April 2022, the Community Chest criteria was flexed to allow Parish Councils (as well as community groups) to apply for up to £700 for Queen's Jubilee-related projects.

6. Guidance notes and full eligibility criteria can be found at Appendix B.
7. Total amount of funding made available for Community Chest Grants 2022/23 is **£61,768.83**

In addition, there is **£20,000** ringfenced for 2022/23 for **Biodiversity Grants** and **£48,000** ringfenced (expiring in October 2023) for the creation of **Community-Led Plans**.

8. A summary of the applications can be found at Appendices A and A1 (copies of the applications forms are available from the Communities Team upon request).

The table below details the budget remaining at the time of this report within each subsection of the Community Chest, as well as the number of applications made, and the total amounts applied for.

<b>Type</b> (total fund for the period)	<b>Date fund expires</b>	<b>Total budget at last month</b>	<b>Applications received this month</b>	<b>Total applied for this month</b>	<b>Remaining budget</b>
<b>Community Chest</b> <b>(£61,768.83) *</b>	31 March 2023	£3,768.83	48	£35,809.16	<b>£25,959.67</b>
<b>Biodiversity</b> <b>(£20,000) **</b>	31 March 2023	£10,000	0	0	<b>£20,000</b>
<b>Community-Led Plans</b> <b>(£48,000)</b>	October 2023	£48,000	0	0	<b>£48,000</b>
Total	-	£61,768.83	48	£35,809.16	£93,959.67

\* £58,000 plus remaining £3,768.83 from 2021/2022 financial year

\*\* £10,000 plus remaining £10,000 from 2021/2022 financial year

## Options

9. The Grants Advisory Committee may consider all applications for funding that are set out in Appendices A and A1 of this report and recommend to the Lead Cabinet Member for Finance to:
- A) award the amount of funding requested,
  - B) award an alternative amount of funding, including zero funding,
  - C) defer a decision, if further information is required from grant applicants, or
  - D) reject an application stating the reason for this.

## **Implications**

10. There are no significant implications

## **Consultation responses**

11. Wherever possible, local members have been consulted on applications that directly affect their local area.

## **Alignment with Council Priority Areas**

12. The corporate aims are referenced in the criteria and guidance notes for the Community Chest.

## **Background Papers**

Grants Advisory Committee Meetings

<https://scambs.moderngov.co.uk/ieListMeetings.aspx?CId=1096&Year=0>

## **Appendices**

Appendix A: Applications Summary

Appendix A1: Applications Summary – Queen's Platinum Jubilee

Appendix B: Guidance notes for Community Chest

## **Report Author:**

Emma Dyer –Development Officer

e-mail: [emma.dyer@scambs.gov.uk](mailto:emma.dyer@scambs.gov.uk)

Telephone: (01954) 713344



## Appendix A

Reference	DDNQFTNS	CCG		
Name of Organisation	Swavesey Spartans Football Club			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Swavesey			
Landowner	Pending			
Project Type	Equipment- Two pairs of roll-away/folding football goal post			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Yes
	Quote	Yes	Mission Statement	Y
District Councillor Support	Yes- Cllr Sue Ellington			
Parish Council Support – does the PC support this project in principle	Pending			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Pending			
Officer Summary	<p>Swavesey Spartans, formed in 1989, is a Chartered Standard Youth Football Club affiliated to Cambridgeshire Football Association. There are currently both boys and girls teams from ages 6 through to under 18 for boys and girls with newly formed Ladies and Walking Football teams. The Club, which is run by volunteers has 250 members who pay an annual subscription dependent on both age and whether matches are played or just training sessions are attended.</p> <p>With typically 15+ teams in any given year, the club rent (per game) a number of 'home' grounds in Swavesey (on the village green and at Swavesey Village College), Fen Drayton and Elsworth. The Club provide and maintain several goal posts that are typically stored (between games) securely on site but not on the pitches as the open space is used for a range of other community activities. The existing goal posts used for the younger teams are made of plastic and require assembling and dismantling (like a Lego kit) for every game. These goals have also become increasingly damaged over time and need replacing.</p> <p>The Club would like to purchase two pairs of roll-away/folding football goal posts for use on any one of the three "home" pitches that the Club uses.</p> <p>Total costs are expected to be between £2,000 and £2,800, depending on the availability and type of goals purchased. £2,000 is being requested through the Community Chest.</p> <p><b>Cllr Sue Ellington:</b>  <i>I am in full support of this application - I am very encouraged to see the growth in football teams from all groups in the village.</i></p>			
Total Project Cost:	~£2,000 to £2,800	Total Applied For:		£2,000

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Reference	ZHHDQWFH			CCG
Name of Organisation	Gamlingay Leisure (Community Gym and MUGA)			
Organisation Type	Registered Charity 1197794			
CCVS Registered	No			
Parish	Gamlingay			
Land Owner	Cam Academy Trust			
Project Type	Equipment- New gym equipment and online booking system			
Green option considered?	Previously inherited equipment and systems that are very old and seeking funding to help replace gym equipment and the booking system to improve user experience and increase sustainability credentials.			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes-Cllr Bridget Smith			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- are willing to consider some funding although written confirmation of this is still pending.			
Officer Summary				
<p>Gamlingay Leisure, newly incorporated in February 2022 was created to promote community participation in healthy recreation and the promotion of good health for the benefit of the inhabitants of Gamlingay and the surrounding area by the provision of a community gym and multi-use games area.</p> <p>At least 80 members are expected in year 1 and local community interest is very high. Members pay £30/month full membership or £25/month concessions (OAP, student). Five years is left on the current lease and rent is charged at £5,500/annum +VAT.</p> <p>The gym, sited at the Gamlingay Village Primary school was already successful pre-pandemic and provided valuable physical and emotional benefit to the community. However, nearly half of the equipment is more than 20 years old and is in real need of replacement. The group plan to allow the gym and MUGA to become operational again, and also ensure that the GP referral scheme is also resurrected.</p> <p>The lease for the gym is between Gamlingay Leisure and the Cam Academy Trust, who own the site.</p> <p>The gym was successful in receiving funding of £7,454 to refurbish the gym equipment from the Council's Covid Recovery grant in July 2021 (ref GXQPFGNK). However, since this was awarded, the gym have recognised that further top up funding is needed.</p> <p>To further help replace gym equipment and provide a booking system to improve the user experience and increase sustainability credentials, total project costs are estimated to be in the region of £15,000 + VAT.</p>				

## Appendix A

Local business support has already been provided:

- Brogan Group- £500
- F Mark Ltd- £1,000
- Pinewood Structures- £10,000 (already allocated for refurbishment of the gym and new flooring)

£2,000 is being requested through the Community chest grant and any shortfalls can be covered by additional sponsorship from local businesses. The Parish Council fully support the gym and are willing to consider some funding although written confirmation of this is still pending.

**Cllr Bridget Smith:**

*I am fully supportive of a community chest grant to Gamlingay Gym. This facility has been sorely missed by the community during the pandemic especially those benefitting from the GP referral scheme.*

**County Cllr Sebastian Kindersley** also helped to raise awareness and drum up local business sponsorship for the gym.

Total Project Cost:	£15,000		Total Applied For:	£2,000
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Reference	GWPXHSXX			CCG
Name of Organisation	Active with Parkinson's Cambs			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Sawston			
Landowner	St Mary's Church on Church Lane, Sawston owns the hall			
Project Type	Start-up cost- Room hire			
Green option considered?	N/A			
Documentation Status	Safeguarding	Pending	Accounts	Y
	Quote	N	Mission Statement	Y
District Councillor Support	Cllr Brian Milnes			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- will provide a grant of £200			
Officer Summary				

Active with Parkinson's Cambs began in February of this year and provides a weekly exercise class for people with Parkinson's disease at St Mary's Hall in Sawston. It is based on the Parkinson's warrior exercise regime which specifically targets the symptoms of Parkinson's Disease (lack of balance, co-ordination, strength, stiffness). Currently 12 people with Parkinson's attend, plus five non-Parkinson's individuals- carers/partners. The group also provides a supportive social opportunity for those suffering from and living with Parkinson's Disease. The group have indicated the service they provide could benefit any

## Appendix A

those from any of the Cambridgeshire parishes and are in regular contact with Parkinson's UK regional branch managers, Parkinson's UK Cambridge branch, the NHS Cambs speech and language therapists, physiotherapists, and Parkinson's Nurse teams.

This application is to help the group start up costs by subsidising both the weekly costs of room hire at St Mary's Hall, Sawston and instructor fees- £100 for 10 weeks which amounts to £1,000.

John Huntingdon's Charity in Sawston has already provided a £700 grant to help the group get started in January 2022 and subsidise the costs of the class provision. Sawston Parish Council have also confirmed they will provide a grant of £200.

Total Project Cost:	£1,000+		Total Applied For:	£1,000
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Reference	ZWDBZMLP		CCG
Name of Organisation	Friends of Barrington School		
Organisation Type	Charity 1082614		
CCVS Registered	No		
Parish	Barrington		
Landowner	Barrington Primary School		
Project Type	Improvements & equipment- Outdoor stage		
Green option considered?	Yes - Wooden outdoor stage sustainably sourced timber		
Documentation Status	Safeguarding	Y	Accounts Y
	Quote	Y	Mission Statement Y
District Councillor Support	Cllrs Sally Ann Hart, Jose Hales and Aiden Van de Weyer		
Parish Council Support – does the PC support this project in principle	Yes		
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Not asked as asked other funding organisations.		
Officer Summary			
<p>Friends of Barrington School is a volunteer-led and run organisation that was started in 2000. It consists of four trustees and a committee of around 15 people who help coordinate fundraising activities to raise funds for Barrington Primary School to advance the education, learning experiences and wellbeing and strengthen engagement between the school and neighbouring village communities.</p> <p>They design and run a range of events such as the summer fete that attracts people from Barrington and beyond; village-wide pub quizzes and bingo evenings; online auction of promises and online escape room challenges that are open to anyone.</p> <p><b>The planned scheme is Bringing Drama Outside: increasing community engagement and children's wellbeing through an outdoor stage.</b></p>			

## Appendix A



Barrington Primary School is an outward-facing school with strong links to its surrounding village communities. However, the Covid-19 pandemic weakened those ties as community groups were unable to visit and make use of the school and its grounds. In response, Friends of Barrington School have embarked on a campaign to fund the transformation of the school's outdoor creative learning and play provision. A key objective is to strengthen engagement between the school and the local community by providing new opportunities for village groups and residents to benefit from the communal space. This is especially important in light of the fact that Barrington Village Hall will be out of action for an extended period when it undergoes a major redevelopment as part of a S106 agreement.

The majority of the school community includes children, parents, grandparents, carers and teachers from Barrington, Shepreth, Haslingfield, Orwell, Meldreth, Melbourn, Foxton. The Covid-19 pandemic has had an alarming impact on the mental health and wellbeing of the children; currently, nearly 8% of pupils are in need of counselling support. The school's vision is to achieve measurable improvements in mental health and wellbeing across all year groups through new outdoor creative learning and play opportunities. Providing a broader range of these outdoor-based opportunities will enhance social skills, emotional literacy and relationship building.

The centrepiece of the scheme is an outdoor stage which will facilitate the creation of a much wider scheme, including a 'Welcoming Wildlife' component. A stage will provide opportunities for Friends of Barrington School to organise small scale theatre performances by external providers, which will be open to the local community (including Barrington's ForgetMeNots, a social group for older people, Happy Bunnies Pre School and Nursery from Shepreth, Barrington Rainbows and Girl Guides, Barrington Cubs and Scouts and the local karate club. External providers include Rocksteady Music School and Divergent Theatre who will be able to use the stage for children's performances put on for parents and grandparents. It will also be used as part of the sports camps run in the school holidays, which are open to any children in the surrounding villages and enhance the annual summer fete, which brings the local village communities into the school grounds. Members of environmental volunteer group Barrington Eco work together with the pupil-led Ministry of Environment to deliver projects like the construction of raised beds for children to learn about growing vegetables and plants.

The total cost of the whole programme is £10,000; of which £2,000 is being requested via the Community chest to put towards the wooden outdoor stage:

### Breakdown of costs:

- Wooden outdoor stage (responsibly/sustainably sourced timber): £4,626 (Supply: £2,995; Installation on grass: £1,236; Delivery £395)
- Children's wooden gazebo: £825
- Second-hand wooden rowing boat (including delivery costs): £250
- Large wooden sandpit: £740
- Wooden storytelling 'throne': £595
- Wooden market stall: £170
- Wooden 'cottage shedtacular' (for quiet play/reading): £939
- Wooden 'shelter salon' (enclosed space for art/role play): £1095

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### Already funded (via FOBS events):

- Digging zone (place where children can dig and explore, plus spades and trowels) and 'Diggerland' (designated gravel area for small toy diggers donated to the school): £96.50
- Pupilled 'Welcoming Wildlife' scheme (hedge planting, small wildflower meadow areas, hedgehog houses): £340
- 'Dinosaur world' (designated area for play with donated toy dinosaurs): £50
- Willow tunnels and dens: £290

### Applications are currently being made to these other grant providers:

D.G. Marshall of Cambridge Trust £500

BlueSpark Foundation £1,000

Garfield Weston Foundation £1,000

Foyle Foundation £2,000

The Richard Carne Trust £1,000

Cole Charitable Trust £500

Eastern Counties Educational Trust £500

Earl Fitzwilliam Charitable Trust £500

Simon Gibson Charitable Trust £1,000

If the above applications are unsuccessful, any shortfall would be financed through fundraising events.

### Cllr Aiden Van de Weyer:

*Yes, I'd definitely like to support the application. It's a great proposal and you have made a very strong case.*

### Cllr Jose Hales:

*Very happy to support your application for the outdoor wooden stage.*

*I'm interested to know how the staging will be made available to the wider community.*

### Cllr SallyAnn Hart:

*A fantastic and forward-thinking project in my opinion. Would love to see it in action too*

Total Project Cost:	£10,000		Total Applied For:	£2,000
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Reference	WCFDWPBS	CCG		
Name of Organisation	Cambridge Open Art Exhibition (COAX)			
Organisation Type	Volunteer run Community Group			
CCVS Registered	No			
Parish	Rampton			
Landowner	N/A			
Project Type	Equipment -replace worn Display equipment			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes, Cllr Neil Gough			
Parish Council Support – does the PC support this project in principle	Yes			

## Appendix A

Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Pending
Officer Summary	

Cambridge Open Art Exhibition (COAX) is a Community Group set up in 1990 that organises the Cambridge Open Art Exhibition. The group consists of five Committee members and 10-15 volunteers who work closely with local village colleges (at Cottenham, Swavesey and this year for the first time at Northstowe) and show displays of art from artists across Cambridgeshire and beyond. They also work with art students to give them experience of the organisation and display work involved. The only revenue stream is the fees artists pay to exhibit. These almost balance with the group's outgoings.

COAX has organised a volunteer run not-for-profit annual art exhibition (except for the last 2 years) for the last 29 years. A Community chest grant of £1,000 (CZHWBXTJ) was provided in May 2021. This was to replace worn display equipment and improve the exhibition capability in South Cambs. This application is for the same purpose- fewer boards plus 24 metres of hanging rails to be used for the following upcoming exhibitions:

- 28 April – 10 May Art and Photography GCSE Student Portfolio Show, Swavesey Village College
- 24 – 26 June Fen Edge Festival Art Show, Cottenham Village College
- 22 – 24 July RampArts Summer Art Exhibition, Rampton
- 5-7 August Over Art Group Annual Exhibition, Over Community Centre
- 14-16 October Cambridge Open Art Exhibition, Northstowe Secondary College

The display equipment used by the Open Art Exhibition is now a widely known resource across South Cambs for art groups, schools and other voluntary activities. It is made freely available on a first come first served basis.

The total project cost is £1410.61 including VAT:

- Display panels £633.60
- Hanging rails and hangers £777.01

Funding of £1,128.49 (EX VAT amount) is being requested through the Community Chest.

Total Project Cost:	£1,410.61	Total Applied For:	£1,128.49
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Reference	VJGRCZZW	CCG		
Name of Organisation	Melbourn Playgroup and Out of School Club			
Organisation Type	Charity 1174006			
CCVS Registered	No			
Parish	Melbourn			
Landowner	Lease indefinite – owner will not match funding			
Project Type	Improvements – Safety resurfacing of the outside area			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y

## Appendix A

District Councillor Support	Yes- Cllr Jose Hales		
Parish Council Support – does the PC support this project in principle	Pending 06/04/2022		
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes £9,000 being requested-to be decided 25/04/2022.		
Officer Summary	<p>Melbourn Playgroup and Out of School Club is a Charity (established in 2017) providing childcare for children from Melbourn and the surrounding villages. Children aged 2-5 attend between 8.30am - 3.15pm and Key Stage 2 children attend between 3.30-6pm Monday to Friday. Currently a total of 150 children attend the setting which is rented indefinitely at a rate of £7,000 per year.</p> <p>The Charity would like to provide safety surface resurfacing to the playground area as certain areas present a hazard such as uneven paving. This will include a wet pour rubber surface and will enable children to fully utilise all available space and allow a wider range of equipment that can contribute to the development of gross motor skills, coordination skills of children, particularly those with SEND. With increased variety of use this enables more time for the children to spend outside to promote healthy and active play and interaction with their peers. The wet pour mix which is widely used in public play parks and nursery schools; the group are not aware of any green alternatives.</p> <p>Total project costs are £12,192.20 including VAT £2,000 is being requested from the Community chest and the Parish council has been asked for funding of £9,000 (to be discussed at the PC meeting on 25<sup>th</sup> April). If they are unsuccessful with the Parish Council grant, they will ringfence any received sums and then research other grant funding options and organise further fundraising events.</p> <p><b>Cllr Jose Hales:</b> <i>I am very much in support of this application. The Melbourn Playgroup and the Out of School club are extremely well attended by children from Melbourn and surrounding villages. All the children attending the Playgroup and out of school club benefit greatly from the safe and secure space provided by the staff. Whilst the Playgroup is important in its own right, the Out of School Club is especially important to parents juggling childcare and work. The Playgroup has an extremely high reputation which it has maintained for years. The works detailed in the application shows how safety minded the staff are and how they are planning children's activities into the future, which will improve health and mental wellbeing, purely by physical activity. The art of play is always encouraged too.</i></p>		
Total Project Cost:	£12,192.20 including VAT	Total Applied For:	£2,000

Reference	CKWLCCNG	CCG
Name of Organisation	Lolworth Parish Meeting	
Organisation Type	Parish Council	
CCVS Registered	No	
Parish	Lolworth	
Landowner	Lolworth Parish Meeting	
Project Type	Equipment- Playground Swing	
Green option considered?	Yes- swing include Wooden posts and ropes. Colour coated rubber mulch containing 90% recycled tyre rubber	



## Appendix A

	is an alternative but is not suitable to be used in areas where regular bodily contact is likely.			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes Cllr Sue Ellington			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary				
<p>Lolworth Parish Meeting has 130 members.</p> <p>The Parish meeting would like to erect a toddler's swing as an extension to the play area that currently exists on the village green. The play area is open 24/7 with unlimited access. Besides the youngsters of Lolworth, a number of children who come to play from neighbouring parishes of Bar Hill and Boxworth.</p> <p>Total project costs are £1,716 all of which is being requested from the Community chest:</p> <ul style="list-style-type: none"> <li>• swing £1,020</li> <li>• groundworks £480</li> <li>• safety surface (bark) £216</li> </ul> <p><b>Cllr Sue Ellington:</b>  <i>I would like to support Lolworth village meeting application for a grant for a swing for the children's play area. Lolworth is a very small isolated village with no retail outlets or access to bus facilities. The village tries to provide as much as possible.</i></p>				
Total Project Cost:	£1,716		Total Applied For:	£1,716

Reference	XDRLMMGD		CCG	
Name of Organisation	Landbeach Village Hall			
Organisation Type	Charity 203793			
CCVS Registered	No			
Parish	Landbeach			
Landowner	Charity owns or has a long-term lease on the venue			
Project Type	Improvement to community- Outside seating area for village hall			
Green option considered?	Not provided			
Documentation Status	Safeguarding	N/A	Accounts	Pending
	Quote	Y	Mission Statement	Y
District Councillor Support	Pending			

## Appendix A

Parish Council Support – does the PC support this project in principle	Yes- Pending 07/04/2022			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Pending 07/04/2022			
Officer Summary				
<p>Landbeach village hall committee was formed in 1936 and consists of 10 trustees</p> <p>Wind out Canopy for patio seating area, patio heating &amp; furniture</p> <p>When events are held in the village, community coffee mornings which are held weekly private function bookings local sports teams that use the field</p> <p>£569.95 for a sun canopy and heater:</p> <ul style="list-style-type: none"><li>• Heater- £299.96</li><li>• Canopy-£269.99</li></ul>				
Total Project Cost:	£569.95		Total Applied For:	£569.95

Reference	CHBTSNTM	CCG		
Name of Organisation	Waterbeach Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Waterbeach (Chittering)			
Landowner	Waterbeach Parish Council			
Project Type	Update of Play equipment			
Green option considered?	No mention			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Pending	Mission Statement	Y
District Councillor Support	Yes- Cllrs Anna Bradnam and Paul Bearpark			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes			
Officer Summary				
Waterbeach Parish Council has 13 Councillors and 3 Officers.				

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## Appendix A

This application is for the benefit of Chittering- an isolated hamlet of 100 residents. The project is to replace and update play park equipment. The play park is an open facility for the residents of Chittering and visiting children and adults, four miles along the A10 from the play and recreation facilities in Waterbeach. It has four District Council homes and a number of caravans at Chittering Park in addition to a range of other housing.

The play park provides an essential area for children to play. It has deteriorated over the years and very much needs refurbishment. Some pieces of equipment no longer meet safety standards and others are old and need to be replaced. In addition, the ground surface covering needs to be replaced. Janet Cornwell has done a brilliant job, working with the parish council to bring this project to the current position.

Total project costs are £32,261.10:

- £22,586.10 for the new equipment / surface and removal of the parts that do not meet the new safety requirements
- £9,675 for the replacement parts and painting

£2,000 is being requested from the Community chest. The Amey £20,000 October Fund has provided £7,887.50 and the Parish council have budgeted £ 14,000 towards the project,

**Cllr Anna Bradnam:**

*I wholeheartedly support this request for funding from Janet Cornwell and the team who have been working up plans to improve the play park at Chittering.*

Total Project Cost:	£32,261.10		Total Applied For:	£2,000
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Reference	SFC SKXGK			CCG
Name of Organisation	Longstowe Parish Council			
Organisation Type	Parish Council			
CCVS Registered	Yes			
Parish	Longstowe			
Landowner	Not stated			
Project Type	Defibrillator			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Pending	Mission Statement	Y
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes			
Officer Summary				
Longstowe Parish Council is a Parish Council with less than 160 voters.				

## Appendix A

This application is for a defibrillator which will be accessible to all of the village. The average age of the population in Longstowe is 65 years and being over 12 miles from the nearest hospital a defibrillator could save a life.

The parish Council have contributed £150 and donations from the Community also amount to £150.

No quote provided-have queried why they are asking for £2,000 when the total project cost is £1,500

Total Project Cost:	£1,500		Total Applied For:	£1,500
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## Queen's Jubilee Applications

### Map showing parishes applying for a Jubilee grant



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## Jubilee Benches

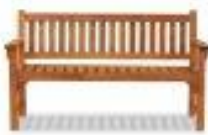
Reference	JSJCDQMT			Queens Jubilee
Name of Organisation	Rampton Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Rampton			
Landowner	Parish Council			
Project Type	Improvements to community- Commemoration Bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes-Cllr Eileen Wilson			
Parish Council Support – does the PC support this project in principle	Yes			

## Appendix A1

Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	No
Officer Summary	
<p>Rampton parish council consists of 7 members</p> <p>To commemorate the Queens Platinum Jubilee, the parish council would like to purchase a bench to be placed centrally within the village overlooking the village pond. The bench would be accessible to all and benefit residents from the village as well as those walking through the village from neighbouring parishes such as Willingham, Cottenham and Northstowe.</p> <div data-bbox="636 739 978 996" data-label="Image"> </div> <p>The total cost is being requested through the Community Chest:</p> <ul style="list-style-type: none"> <li>recycled material bench, below-ground anchor kit and a memorial plaque- £640.84 excluding VAT</li> </ul> <p>The parish council is unable to match fund the costs.</p> <p><b>Cllr Eileen Wilson:</b>  <i>I would definitely wish to support this application from Rampton Parish Council and hope it can be approved.</i></p>	
Total Project Cost:	£640.84
Total Applied For:	£640.84

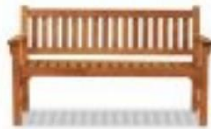
Reference	PMCGSTJW	Queens Jubilee		
Name of Organisation	Babraham Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Babraham			
Landowner	Parish Council			
Project Type	Improvement to community - Install a commemorate bench in the Zero Carbon Forest Garden			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllr Peter McDonald			

## Appendix A1

Parish Council Support – does the PC support this project in principle	Yes
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Parish council will pay for labour and reclaim VAT
Officer Summary	
<p>Babraham Parish Council consists of 5 parish councillors.</p> <p>This application is for the purchase and installation a commemoration bench in the new Forest Garden on land owned by Babraham Research Council. The forest garden is open all the time so visitors can work around and enjoy the site, and a bench will be a great asset especially for the elderly or disabled.</p> <p>The Total cost of the bench is £658:</p> <ul style="list-style-type: none"> <li>Engraved bench- £508 including VAT</li> <li>Ground anchor- £65</li> <li>Delivery- £35</li> <li>Labour to install- £50</li> </ul>  <p>This bench is supplied by a company which is Green Leaf™ Eco Standard (GLES) certified and it will be installed by a local builder who charges very competitive rates. Any extra costs which may arise will be covered by the Parish Council.</p>	
Total Project Cost:	£658 inc VAT
Total Applied For:	£566 (ex VAT)

Reference	WRQTBZMR	Queens Jubilee		
Name of Organisation	Hinxtton Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Hinxtton			
Landowner	Parish Council			
Project Type	Improvement to community - Install a commemorate Jubilee bench for Hinxtton recreation ground			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes-Cllr Peter McDonald			
Parish Council Support – does the PC support this project in principle	Yes			


## Appendix A1

Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Parish council will pay for labour and cement and reclaim VAT				
Officer Summary					
<p>Hinxton Parish Council consists of 7 parish councillors.</p> <p>This application is for the purchase and installation a commemoration bench for Hinxton recreation ground which is owned by the parish council.</p> <p>The Total cost of the bench is £658:</p> <ul style="list-style-type: none"> <li>Engraved bench- £508 including VAT</li> <li>Ground anchor- £65</li> <li>Delivery- £35</li> <li>Labour to install- £50</li> </ul>  <p>This bench is supplied by a company which is Green Leaf™ Eco Standard (GLES) certified and it will be installed by a local builder who charges very competitive rates. Any extra costs which may arise will be covered by the Parish Council.</p>					
Total Project Cost:	£658 inc VAT		<table border="1"> <tr> <td>Total Applied For:</td> <td>£566 (ex VAT)</td> </tr> </table>	Total Applied For:	£566 (ex VAT)
Total Applied For:	£566 (ex VAT)				

Reference	FKJKJQPS	Queen's Jubilee		
Name of Organisation	Linton Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Linton			
Landowner	Parish Council			
Project Type	Improvements to community- Purchase and Installation of a commemoration bench to mark the Queen's Jubilee			
Green option considered?	Yes- greener options considered but due to the parish experiencing a lot of vandalism over the past year and it was felt that an anti-vandal bench would be the best option to preserve the bench and project.			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllrs Henry and John Batchelor			
Parish Council Support – does the PC support this project in principle	Yes			




## Appendix A1

Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- remaining balance of the project will be funding by the Parish Council in its entirety			
Officer Summary				
<p>Linton Parish Council has 14 Councillors.</p> <p>The Parish Council would like to purchase and install a commemoration bench with a plaque to mark the Queen's Jubilee. This will be in conjunction with the inclusivity project to improve access to the village centre for all ages. The bench will be placed near the Cathodeon Centre at the eastern side of the village, and it is hoped this will also provide much needed seating as a resting place to improve accessibility to the centre of the village for elderly and disabled residents, linking into the ongoing inclusivity project. The Cathodeon Centre has a high footfall as it houses the village library and Chestnut playgroup so is an ideal location. The bench would be an anti-vandal bench to ensure that it lasts and is at a reduced risk of being damaged, making it a long-lasting monument within the village and will benefit all parishioners. This will benefit the parishioners from Linton Parish as well as any visitors from surrounding Parishes.</p>				
				
<p>The total cost of the project is £858 ex VAT and £700 is being requested through the Community Chest. A Local Contractor that carries out work for Linton Parish Council will carry out the installation. The remaining balance of the project will be funding by the Parish Council in its entirety</p>				
Total Project Cost:	£858+installation costs		Total Applied For:	£700

Reference	CKDBLRTZ			Queen's Jubilee
Name of Organisation	Whaddon Village Hall & Recreation Ground Trust			
Organisation Type	Charity			
CCVS Registered	No			
Parish	Whaddon			
Landowner	Own or lease			
Project Type	Improvement to community/equipment - Commemorative picnic bench			
Green option considered?	Yes, Recycled Material			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Page 21	Yes	Mission Statement	Yes

## Appendix A1

District Councillor Support	Yes- Cllrs Sally Ann Hart and Jose Hales
Parish Council Support – does the PC support this project in principle	Yes
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Whaddon Parish Council are unable to contribute financially to this project as they are already contributing funds from the Precept for the village Platinum Jubilee celebration events. Whaddon PC also replaced a window in the village hall (2012), some recreation ground railings (2013) and has also covered some emergency repairs and expenses more recently.
Officer Summary	<p>Whaddon Village Hall &amp; Recreation Ground Trust was set up in 2011 and its eight members ensure the provision and maintenance of a village hall, recreation ground and play area for the benefit of the inhabitants of the Parish of Whaddon. The village hall is used for meetings, classes, coffee mornings, village social events and other forms of recreation and leisure interests. The recreation ground and playground are used for all forms of sport, recreation and leisure time occupations and are very popular with residents from the surrounding villages as well as from Whaddon</p> <p>The Trust would like to mark the Queen's Platinum Jubilee with a lasting commemorative item alongside the various events that they are organising for the Jubilee bank holiday weekend</p> <p>The play area and recreation ground are very popular and feedback from users is that more picnic benches would be appreciated - currently there are two. Grant funding is therefore requested for a picnic bench for the recreation ground as it will be useful, well-used, accessible to all and will enhance the existing facilities.</p> <p>The bench will be made from recycled plastic has been chosen as it will match the existing benches, is environmentally responsible and will require little maintenance. A commemorative plaque will also be attached to the bench.</p> <p>The total cost of the bench of £614.40 is being requested from the Community chest:</p> <ul style="list-style-type: none"> <li>• Recycled plastic bench- £384</li> <li>• ground fixings- £28</li> <li>• commemorative plaque- £50</li> <li>• delivery- £50</li> <li>• VAT- £102.40</li> </ul>  <p>Whaddon Parish Council are unable to contribute financially to this project as they are already contributing funds from the Precept the Platinum Jubilee celebration events that are being organised. They have also provided support in the past in replacing a window in the village hall (2012), some recreation ground railings (2013) and has also covered some emergency repairs and expenses more recently.</p> <p><b>Cllr Jose Hales:</b>  <i>I'd be delighted to support the event.</i></p>

## Appendix A1

Total Project Cost:	£614.40	Total Applied For:	£614.40
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Reference	MHZKDTTH	Queen's Jubilee
Name of Organisation	Haslingfield Parish Council	
Organisation Type	Parish Council	
CCVS Registered	No	
Parish	Haslingfield	
Landowner	Parish Council	
Project Type	Picnic Bench	
Green option considered?	Yes	
Documentation Status	Safeguarding	Yes
	Quote	Yes
		Yes
District Councillor Support	Pending	
Parish Council Support – does the PC support this project in principle	Yes	
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes	
Officer Summary		

Haslingfield Parish Council currently has nine Parish Councillors.

The Parish Council would like to mark the Queen's Platinum Jubilee with a commemorative walk-through bench to be placed in the Wellhouse Meadow in Haslingfield. This style of picnic table allows people of limited mobility to sit at the table without lifting their legs over the seat. Wellhouse Meadow is owned by the parish council and is accessible by anyone.


Total project costs are £749.75 which include a £60 delivery charge. £700 is being requested through the Community Chest and the remaining balance will be paid by the Parish Council.




The organisation supplying the bench will use recycled plastic and many of their workforce have mental and physical disabilities. The bench will be installed using a local builder and funded by the Parish Council.

Total Project Cost:	£749.75	Total Applied For:	£700
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## Appendix A1

Reference	FGMNKZBJ	Queen's Jubilee		
Name of Organisation	Stow Cum Quy Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Stow Cum Quy			
Landowner	Parish Council			
Project Type	Jubilee Picnic bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllr Claire Daunton			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes			
Officer Summary	<p>The Parish Council wish to undertake a refurbishment of the pavilion in the upcoming years. They would like to include a seated area by the pavilion and recreational ground for all to come and enjoy the space. This grant is being applied for just one section of the refurbishment.</p> <p>The recreation ground is an open space with no limit to who can come and use the outside facilities. By making improvements it will encourage other groups to use the area. In light of the current upcoming Jubilee celebrations, one improvement includes the provision of seated tables outside the pavilion and around the recreational ground. Funding is required for one of four picnic tables:</p> <p>The cost of 4 Clifton Picnic Tables made from Enviropol Material is £3,090.29 and £700 has been requested through the Community Chest. The Parish Council has confirmed that they can cover the remaining costs via other sources.</p>  <p><b>Cllr Claire Daunton:</b>  <i>I am very happy to support this application from Stow cum Quy parish council for funding for benches outside the pavilion at the village recreation ground. This is a much-used and valued area of the village, used on many different occasions by different groups throughout the year. It needs the kind of external seating being applied for. The clerk and parish councillors have thought about the kind of seating needed and about the environmental aspects of what they intend to purchase. I give my full support to this application.</i></p>			
Total Project Cost:	£3,090.29	Total Applied For:		£700

## Appendix A1

Reference	LSQFKCGZ	Queen's Jubilee		
Name of Organisation	All Saints' Church, Croydon			
Organisation Type	Church			
CCVS Registered	No			
Parish	Croydon			
Landowner	Church			
Project Type	Jubilee bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllr Heather Williams			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	No			
Officer Summary	<p>All Saints' Church, Croydon dates back to 1534 and is a focal point for the village. In addition to services, there is always a Food Box in the church for those in need. Recently, a Book Exchange point has been set up in the church for the community.</p> <p>The church would like to place a Queen's Jubilee commemorative bench in the lower churchyard. There are less than half a dozen burials in the churchyard and meanwhile it is being developed as a biodiversity meadow; for which they have received the Cambridge Churchyard Conservation Scheme Bronze Award. The Church would like to encourage villagers and walkers from other villages to visit as a quiet place and a bench is much needed.</p> <p>Total project costs are Total £779.90 and £700 has been requested through the Community Chest:</p> <ul style="list-style-type: none"> <li>• Sustainably sourced wooden bench- £395</li> <li>• Carved inscription- £59.95</li> <li>• Delivery- £34.95</li> <li>• Installation and base £290.</li> </ul>  <p>The parish Council have confirmed that they will pay the shortfall of £79.90.</p> <p><b>Cllr Heather Williams:</b>  <i>To confirm I support the application from Croydon parish for a bench under the community chest jubilee scheme.</i></p>			
Total Project Cost:	£779.90	Total Applied For:		£700

## Appendix A1

Reference	ZJCPXZJD	Queen's Jubilee		
Name of Organisation	Melbourn Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Melbourn			
Landowner	Parish Council			
Project Type	Jubilee Bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- contributing £800			
Officer Summary				
<p>Melbourn Parish Council currently has nine councillors</p> <p>To commemorate the Queen's Platinum Jubilee, the Parish Council would like to install a bench near the war memorial at the centre of the village. All residents will have access to the bench as it will be situated in a public space near to a well-used footpath.</p> <p>The total cost of the bench is £1000 excluding delivery and installation is estimated at £500 is being requested through the Community Chest. If successful, the parish council have agreed to pay the remaining costs of £800</p>				
				
Total Project Cost:	£1,500		Total Applied For:	£700

Reference	HDLVKZKS	Queens Jubilee		
Name of Organisation	Eltisley Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Eltisley			



## Appendix A1

Landowner	Parish Council			
Project Type	Improvements- Jubilee Bench			
Green option considered?	Yes- hardwood bench made form sustainable materials. It is considered that plastic is not in keeping with the conservation area.			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	PC cover shortfall/difference for this project.			
Officer Summary				
<p>Eltisley Parish Council has 7 members.</p> <p>This application is to install a hardwood bench made form sustainable materials to mark the Queens platinum jubilee in the newly refurbished play area which is owned by the parish council. The play area has been refurbished by the Council at a cost of approximately £20,000 and is well used by children and by those who attend newton Primary school. A bench would allow parents to sit and watch their children would be beneficial to use of the site.</p> <p>Total costs are £955 including VAT:</p> <ul style="list-style-type: none"> <li>• 1X 7ft bench in oak- £725</li> <li>• ground fixing kit with rubber foot pads and stone tiles -£145</li> <li>• Clear wood preserver treatment- free</li> <li>• Delivery- £85.00</li> </ul> <p>Installation will be done by a village working party and the parish Council will fund the shortfall.</p> <p><b>County Cllr Mandy Smith:</b>  <i>I fully support the grant application, a bench in this area will be a great asset for The Village.</i></p>				
Total Project Cost:	£955		Total Applied For:	£700



Reference	XQXKDXGQ	Queens Jubilee
Name of Organisation	Fen Ditton Parish Council	

## Appendix A1


Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Fen Ditton			
Landowner	Fen Ditton Parish Council			
Project Type	Improvements to community- Commemorative Picnic Bench			
Green option considered?	Yes- made from 1904 plastic bottles which would otherwise been in landfill site,			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllrs Claire Daunton and Graham Cone			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Parish Council will contribute £55			
Officer Summary	<p>Fen Ditton Parish Council currently has 8 members.</p> <p>This application is to provide an environmentally commemorative feature for the Platinum Jubilee of Queen Elizabeth II of a picnic bench with wheelchair access made from 1904 plastic milk bottles which would otherwise have been in landfill sites. The table will have a suitably inscribed plaque</p> <p>And will be situated on the Parish Council owned play area on the recreation ground.</p> <p>Total project costs for the bench, concrete fixing kit and plaque are £755 exc VAT. £700 is requested through the Community chest and Fen Ditton Parish Council will fund the remaining £55 and the VAT (which they are able to reclaim).</p> <p><b>Cllr Claire Daunton:</b>  <i>I am happy to give my approval to this application for funding, from Fen Ditton parish council, for a bench to mark the Queen's platinum jubilee.</i></p> <p><b>Cllr Graham Cone:</b>  <i>I am happy to support the submitted application to the community chest fund made by fen Ditton PC for the jubilee.</i></p>			
Total Project Cost:	£755 exc VAT		Total Applied For:	£700



Reference	JDLWPCRW	Queens Jubilee
Name of Organisation	Dry Drayton Parish Council	
Organisation Type	Parish Council	
CCVS Registered	No	



## Appendix A1

Parish	Dry Drayton			
Landowner	Parish Council			
Project Type	Improvement/Equipment- commemorative oak bench			
Green option considered?	Yes- Oak Frames			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote		Mission Statement	Y
District Councillor Support	Yes			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The remainder of monies will come from Dry Drayton Parish Council- Section 106 monies that must be spent.			
Officer Summary	<p>Dry Drayton Parish Council has 7 members.</p> <p>The Parish Council would like to erect a commemorative oak bench for the Queen's Jubilee. This would have lettering on the back of the bench in commemoration of the Queens Jubilee.</p> <p>Total project costs are £1,186.79, £700 is being requested through the Community chest and the Parish Council will fund the remaining shortfall with Section 106 funds they have available.</p>  <p><b>Cllr Thomas Bygott:</b>  <i>I write regarding Dry Drayton Parish Council's application to the SCDC Community Chest for funding towards a commemorative bench for Her Majesty's Platinum Jubilee. This project has my full support.</i></p> <p><b>Cllr Corinne Garvie:</b>  <i>I confirm that I fully support this application from Dry Drayton Parish Council for the Community Chest to pay for a commemorative bench to celebrate the Queen's Jubilee.</i></p>			
Total Project Cost:	£1,186.79		Total Applied For:	£700

Reference	LGHCQDRZ	Queen's Jubilee
Name of Organisation	Arrington Parish Council	
Organisation Type	Parish Council	
CCVS Registered	No	
Parish	Arrington	
Landowner		

## Appendix A1

Project Type	Jubilee bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllr Heather Williams			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary				

Arrington Parish Council has a maximum of seven members.

This application seeks to improve the popular Village Garden and play area by the addition of a special bench, sustainably handmade by National Trust members from neighbouring Wimpole Hall. Wood would be used from the fallen trees on the estate and will only need to be transported less than a mile. The design will be controlled by the shape of the wood available, and the aim is for it to be both aesthetically pleasing and to promote imaginative play for the village children.

The village garden, which is owned by the Parish Council is open to the public and welcomes visitors from Arrington, Croydon, Wimpole and beyond.

Total Project costs are £1,000 and this includes the cost of making, delivering and installing the bench. £700 is requested from the Community Chest.



Although the Parish Council budget for this year is fully committed to other projects, they will fundraise for the shortfall through village events and requests to local businesses.


**Cllr Heather Williams:**

*I'm more than happy to support your application please do let the team know and if you need me to do anything else then just let me know*

Total Project Cost:	£1,000		Total Applied For:	£700
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Reference	BFSNPMJM	Queen's Jubilee
Name of Organisation	Great Wilbraham Parish Council	
Organisation Type	Parish Council	
CCVS Registered	No	
Parish	Great Wilbraham	
Landowner	Parish Council	

## Appendix A1

Project Type	Jubilee Memorial Bench			
Green option considered?	Yes			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllrs Claire Daunton and Graham Cone			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The Parish Council will pay the difference in the final cost of the bench and any costs for installation. The sum is unknown until the purchase order has been raised.			
Officer Summary	<p>Great Wilbraham Parish Council currently has 6 members</p> <p>The Village has some lovely open spaces and would like to install a memorial bench to commemorate the Queen's Jubilee. The bench will be a great addition to the village and will be enjoyed by the residents of Great Wilbraham and provide a quiet space to sit and reflect.</p> <p>Total project costs for a stainless-steel polyester powder coated bench and plaque are £650 + vat and delivery. £650 has been requested through the Community Chest</p>  <p>The Parish Council have indicated this price may increase before the order is placed. However, they will pay the difference in the final cost of the bench and any costs for installation.</p> <p><b>Cllr Graham Cone:</b> <i>Happy to support this</i></p> <p><b>Cllr Claire Daunton:</b> <i>Like Graham am very happy to support this application.</i></p>			
Total Project Cost:	~£700 inc VAT		Total Applied For:	£650


Reference	PNBJZZWP	Queen's Jubilee
Name of Organisation	Wimpole Parish Council	
Organisation Type	Parish Council	
CCVS Registered	No	
Parish	Wimpole	
Landowner	Cambridgeshire County Council	
Project Type	Jubilee Bench	
Green option considered?	Yes- bench made of 100% plastic recycled material	

## Appendix A1

Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllr Aidan Van de Weyer			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary				
<p>Wimpole Parish Council currently has 5 members</p> <p>To celebrate the Platinum Jubilee the Parish Council would like to install a Queens Jubilee 'Meet and Greet' bench in the village (on the A603) to encourage residents to meet up and talk. The bench will be installed on a wide grass verge which is accessible to pedestrians using the A603. The proposed location is probably the only place in the village where a bench could be located as it has the widest grass verge. There is already a notice board and bin there and permission is currently being sought from the Local Highway Officer to add a bench. There is access onto the Wimpole Estate from this road so visitors to the village will also have access.</p> <p>Total costs will be £600 for the bench, with £100 to cover the costs of a plaque and installation. The full £700 is being requested through the Community Chest.</p> <p><b>Cllr Aidan Van de Weyer:</b> I'd like to confirm my support for Wimpole Parish Council's Community Chest Grant for a bench on the A603 (Cambridge Road). Wimpole lacks locations where residents can informally meet, and this would be a contribution to improving the situation. I do hope that the council can support this.</p>				
Total Project Cost:	£600 plus extra for installation and a plaque		Total Applied For:	£700

Reference	DBLHRKNJ			Queen's Jubilee
Name of Organisation	Oakington & Westwick Community Association			
Organisation Type	Community Group			
CCVS Registered	Yes			
Parish	Oakington & Westwick			
Landowner	Oakington & Westwick Parish Council			
Project Type	Jubilee Bench			
Green option considered?	Yes-ethically sourced timber			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Per Page 32			

## Appendix A1

Parish Council Support – does the PC support this project in principle	Pending			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?				
Officer Summary				
<p>The Oakington and Westwick Community Association, started in 2017 and is an umbrella organisation for the voluntary groups in the village. The aims of The Association are: To nurture community spirit and be welcoming; to improve the life of people in their community by enabling communication between all voluntary groups; to provide and support activities which enhance community wellbeing. A committee and representatives from each group meet at least three times a year to discuss/plan activities for the whole community, e.g. Village Day, Bonfire Night, Christmas carols. They also produce a 24-page full colour bi-monthly Journal, distributed free to all 650 houses (the printing is financed mainly through advertising). Currently there are 28 members, each paying a £10 subscription fee</p> <p>To celebrate the Queen's Platinum Jubilee, the Community Association would like to provide a Commemorative Bench for use by the community. The bench is hoping to be placed at the Recreation ground which is open to everybody. This is where most communal events take place. Also, the Sports Pavilion, Tennis Courts, MUGA and Children's Play Area are situated on or by the Recreation ground, so a large number of people would be able to enjoy the seat</p> <p>Total costs of £649.95 are being requested from the Community Chest:</p> <ul style="list-style-type: none"><li>Ethically sourced teak bench: £550</li><li>Engraved Plaque: to be finalised, but £65 included in quote</li><li>Delivery £34.95</li></ul>  <p>As a late application, they have indicated it is too late to ask the Parish Council for permission to place the bench on their land, but they own a large Recreation ground and several other suitable pieces of land where a seat would be welcome. They are also welcoming of improvements to spaces, so they do not foresee the positioning of a bench to be a problem.</p>				
Total Project Cost:	£649.95		Total Applied For:	£649.95



Reference	VBKVFSJN			Queen's Jubilee
Name of Organisation	Abington Pigotts Parish Meeting			
Organisation Type	Parish Meeting			
CCVS Registered	No			
Parish	Abington Pigotts			
Landowner	Abington Pigotts Parish Meeting			
Project Type	Jubilee bench			
Green option considered?	Yes- sustainably sourced teak			
Documentation Status	Safeguarding	Y	Accounts	N

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	Quote	Y	Mission Statement	Y
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary	<p>Abington Pigotts Parish Meeting currently has 150+ members.</p> <p>This application for a Commemorative bench was requested by the Abington Pigotts Village Meeting, held on 6 April 2022. The Village is too small for a Parish Council and does not request a precept so has no Bank Account. However, the Treasurer to the Village Hall (registered charity) has agreed to hold the grant payments.</p> <p>The sustainably sourced teak Commemorative bench will be cited adjacent to Church. The Church is a popular place to walk to from the village and a bench will provide a place to rest and admire the view before returning to the village.</p> <p>Total costs for the bench, concrete and bracket will be approximately £675. All costs are being requested from the Community Chest.</p>			
Total Project Cost:	£675		Total Applied For:	£675

Reference	MVJLPKFZ		Queens Jubilee	
Name of Organisation	Little Wilbraham and Six Mile Bottom Parish council			
Organisation Type	Parish council			
CCVS Registered	No			
Parish	Six Mile Bottom			
Landowner	Six Mile Bottom Estate			
Project Type	Commemorative Bench			
Green option considered?	Yes- recycled plastic			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Pending	Mission Statement	Y
District Councillor Support	Yes- Pending			
Parish Council Support – does the PC support this project in principle	Yes			

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Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary				
<p>Little Wilbraham and Six Mile Bottom Parish council has 6 members.</p> <p>This application is for the purchase and installation of a recycled plastic, weatherproof bench to commemorate the Queens Platinum Jubilee. This will be to replace the current bench on the cricket field that has disintegrated after many years of use. Although the Parish Council does not own the land occupied by the cricket pitch, rights of access at any time of the day have been granted by the landowner, Six Mile Bottom Estate. This location is also one minute's walk from the bus stop in Wilbraham Road, which is too narrow to accommodate a bench in a waiting area; the cricket pitch venue will provide a convenient waiting point for those using public transport.</p> <p>Installation will be undertaken by members of the Parish Council itself. Because it does not own the site, the Parish Council is precluded from investing its own funds in the purchase of the bench, However, installing the bench forms part of a wider commitment towards celebrating the Queen's Platinum Jubilee: a brazier has been purchased to be inaugurated during the event being held on 2nd June in the other half of the Parish, Little Wilbraham, as part of the national beacon chain.</p> <p>Total project costs are £575, all of which are being requested from the Community chest:</p> <ul style="list-style-type: none"> <li>• Bench £475</li> <li>• Anchor kit-£100</li> </ul>				
Total Project Cost:	£575		Total Applied For:	£575

### Commemorative Plaques & Beacons:

Reference	MSKNNVWK			Queens Jubilee
Name of Organisation	HI Trees			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Histon and Impington			
Landowner	Chivers Farms			
Project Type	Tree Plaques			
Green option considered?	Yes			
Documentation Status	Safeguarding	N/A	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Not asked			
Parish Council Support – does the PC support this project in principle	Yes			

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Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- contributed approximately £3,000 when HI Trees was first set up.		
Officer Summary			
<p>The Histon and Impington Community Trees Action Group, started in June 2019 to plants trees in Histon and Impington to create new woodlands, new habitats, and to act as a CO2 sink. Currently there are 20 members in the group.</p> <p>On 19 March 2022, 8 specimen trees were planted on land between the B1049 and the Holiday Inn hotel in Histon and Impington. The trees were planted adjacent to the new woods planted by HI Trees. The species were carefully selected to provide a mix of colours and forms. 8 community groups planted the trees: The Cavendish School, 1st Histon Scout group, Histon Early Years, On-Stage PA, St Andrew's Churches, Histon District Guiding, Impington Opportunity Playgroup, and Histon Baptist Church. They were also joined by the Lord Lieutenant of Cambridgeshire, Julie Spence OBE QPM DL, and representatives from South Cambridgeshire District Council. The latter provided funding for the planting of the woods adjacent to the specimen trees.</p> <p>Funding is requested for 8 acrylic plaques which will be extremely long lasting. A type that will not fade or wear has been chosen. The plaques will state the tree species, the group who planted the tree and the date of planting. Need to ask if Jubilee will be mentioned</p> <p>Total project costs of £51 are being requested from the Community Chest:</p> <ul style="list-style-type: none"> <li>• 8 signs at £6 each- £48</li> <li>• Post and packing £3</li> </ul>			
Total Project Cost:	£51		Total Applied For: £51

Reference	MBLZGKDW			Queen's Jubilee
Name of Organisation	Barton Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Barton			
Land Owner	Parish Council			
Project Type	Brick mounted commemorative plaque, tree protector and roundabout plaque.			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes-Cllr Ian Sollom			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If	Yes- will make up any shortfalls			



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yes when, what did the group purchase? and how much?	
Officer Summary	
<p>Barton Parish Council are assisting a committee of 14 representatives to organise both commemorative items and a village picnic in celebration and recognition of the Queen's Platinum Jubilee. Representatives include members of the school, church, Women's Institute and the parish council itself.</p> <p>The total project cost for commemorative items is £1394.40 and are broken down as follows:</p> <ul style="list-style-type: none"> <li>The erection of a brick- mounted commemorative pillar on a green space in the centre of the village (approved by Cambridgeshire County Council's highways department). This will complement previous Jubilee commemoratives such as the traditional oak bus shelter built for the Diamond Jubilee. <b>-£620.50</b></li> <li>The dedication of a children's roundabout in the centre of the play area by way of a commemorative plaque. The roundabout was originally built for the Queen's coronation in 1953 but had fallen into disrepair and had been condemned. It has now been fully restored in time for the Platinum Jubilee. Plaque- <b>£48.90</b></li> <li>The construction of a commemorative decorative wrought-iron tree protector handcrafted by the local Blacksmith to protect an oak tree given to the village through the Queen's Canopy scheme. The tree is situated on the Barton recreation ground and is accessible to the whole community. <b>-£650 plus £75 for a plaque</b></li> </ul> <p>The above items will be placed on parish council owned land. Of the total cost, £700 has been requested through the Community Chest Grant with funding of £620.50 for the commemorative pillar already been provided by the Barton Village Trust.</p> <p>The jubilee picnic celebration will be funded by raffle tickets and private donations with further applications being made to Barton Recreation Improvement Group and Barton Village Hall. The Parish Council will also be approached for a contribution any shortfalls will be funded through fundraising efforts.</p> <p><b>Cllr Ian Sollom:</b>  <i>Very happy to support all of these projects</i></p>	
Total Project Cost:	£1394.40
Total Applied For:	£700

Reference	QVGGZBRP	Queens Jubilee
Name of Organisation	Toft Historical Society	
Organisation Type	Community Group	
CCVS Registered	No	
Parish	Toft	
Landowner	Toft Parish Council	
Project Type	Improvements to community and equipment- bronze plaque to be erected alongside a Jubilee Tree.	

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Green option considered?	Yes			
Documentation Status	Safeguarding	No	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes £600			
Officer Summary				

Toft Historical Society was formed in 2001 and exists to research, record and preserve all aspects of life in Toft. The Society and its activities are open to everyone in village and surrounding community. Through organised activities, locals can learn about the village's historical development, its buildings, its environment, and its social life from its earliest origins (the village is recorded in the Domesday Book) to the present day.

The society also works with other village groups and the Parish Council to commemorate relevant historical events, such as the Queen's Jubilees. They also hold historical exhibitions and public lectures and in 2013 collaborated with the University of Cambridge on a Time Team 'Big Dig' across the village.

In 2018 the Historical Society received a Community Chest contribution to help mark their status as a Thankful Village through the installation of a memorial stone and information board alongside their World War II Memorial. This is seen and appreciated by the community and the many people passing through Toft.

Funds to support activities are raised through their popular public lectures and through grant applications

To mark the Queens Platinum Jubilee, the Society are organising four days of activities in June in conjunction with their annual Spring Feast. This will include the lighting of Beacons and organising a Village Street Party. There are various other events taken place including royal-themed activities for children, a history exhibition and public lecture, maypole dancing, well dressing, music, a parish boundary walk/picnic, and a joint church/chapel service before a traditional village tea on the Sunday.

To provide a lasting record of the Jubilee, the Society intend to relocate their beacon to a new, more accessible area and plant a Platinum Jubilee tree, accompanied by a commemorative plaque.

**The Beacon:**

The existing village beacon is located on the Greenwich Meridian where it was first installed to celebrate the Millennium. For the upcoming Jubilee the Parish Council has agreed that the fire basket can be moved to the community land on the east side of the village which can accommodate a larger audience, provide better access for disabled members of the village, and facilitate safer operation of the Beacon. The current Beacon pole and commemorative plaque will remain where it is with its to continue to mark the Millennium event.

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### Platinum Jubilee Tree:

A commemorative tree will be planted on an area of land alongside our small Village Green. This area of land is currently heavily overgrown, including a sizeable field maple which tree surgeons have confirmed has died. The Parish Council have approved the professional removal of this tree and the clearance of the surrounding area which will increase the overall area of the green and so help improve this central location in the village for the benefit of the community.

This application is for £500- which is the cost needed to commission a bronze plaque from a local sculptor to go with the new tree. This plaque will incorporate the winning design from a village competition.

The Parish Council have agreed to fund the £600 needed for the removal of the existing dead tree and necessary ground clearance whilst the Toft Historical Society will purchase the commemorative tree for £80.

Total Project Cost:	~£1,200		Total Applied For:	£500
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Reference	TFJMSGKT			Queens Jubilee
Name of Organisation	Sawston Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Sawston			
Landowner	Sawston Parish Council			
Project Type	Improving community & Equipment- Purchase of propane fuelled beacon and plaque for memorial tree planting			
Green option considered?	Yes, but deemed unsuitable			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Cllr Brian Milnes			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	PC will meet any shortfall in funding from the grant			
Officer Summary				

Sawston Parish Council currently has 15 members.

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This Queen's Platinum Jubilee application is for a propane fuelled beacon and plaque for a memorial tree planting. The Beacon will form the centrepiece of the village Jubilee celebrations and provide a lasting asset for future community. Total costs for the project are £806.97 and £700 is being applied to through the Community Chest:

- Gas powered beacon- £490.00
- 2 x 13Kg Propane Cylinder refills - £91.98
- 2 x 13kg Propane Cylinders - £80.00
- Plaque for tree- £144.99



The cost of the tree and the remaining financial shortfall will be funded by Sawston Parish Council.

**Cllr Brian Milnes:**

*I can confirm that I am very happy to support this application.*

Total Project Cost:	£806.97		Total Applied For:	£700
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### Trees:

Reference	DLVLFHRZ			Queen's Jubilee
Name of Organisation	Bar Hill Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Bar Hill			
Landowner	Parish Council			
Project Type	Plant a Tree and Install a plaque			
Green option considered?	Yes			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes- Cllr Bunty Waters			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes			
Officer Summary				

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To celebrate the Queen's Jubilee Bar Hill Parish Council wish to plant an Alder tree at The Willows/ Hanover Close and install a plaque to commemorate the occasion. The tree will also contribute to the parish council's green tree planting initiatives.

A total cost of the project is £307.49- half of which is being requested from the Community Chest and the remaining £153.75 will be funded by the parish council.

### Cost breakdown:

- Supply of tree/compost/stake and strapping plus digging the required hole- £152.50,
- Royal British Legion plaque- £154.99



Total Project Cost:	£307.49		Total Applied For:	£153.75
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Reference	MHGTNNJZ	Queen's Jubilee		
Name of Organisation	Bassingbourn-cum-Kneesworth Parish Council			
Organisation Type	Parish Council			
CCVS Registered	Yes			
Parish	Bassingbourn-cum Kneesworth			
Landowner	Parish Council			
Project Type	Materials- The purchase/planting of a large Scots Pine tree			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	County Cllr Susan van de Ven			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?				
Officer Summary	Officer Summary			
<p>Bassingbourn-cum-Kneesworth Parish Council has 15 parish councillors</p> <p>This application is for the purchase and planting of a Jubilee Tree at Bassingbourn Village Green which is owned by the parish council. Currently a new fresh tree is purchased each year for the annual village Christmas event which then has to be removed and shredded. This tree, which will be a large native Scots Pine (or a Norway spruce if the Scots pine is unavailable), will be a permanent memorial for years to come.</p> <p>A competition will be held within the local primary school to design the cover of the</p>				

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village Christmas newsletter with the winner switching on the tree lights at a small ceremony.

Total costs for the tree and plaque are £525:

- Plaque – order from the Royal British legion £155
- 6ft Tree including delivery £210
- Planting estimates- £160

Funding is requested through the Community Chest for total costs.

### County Cllr Susan van de Ven:

*I'm writing to express my support for the application to the SCDC Community Chest for the purchase of permanent live Christmas Tree for the Bassingbourn village green - which will allow the village to avoid the wastage of a tree on an annual basis. It's great to know that a plan is in place for community support for tending to the tree when it is planted and getting established. All round, this application is in keeping with Bassingbourn's clear commitment to best possible stewardship of the environment and ambition to do everything it can in response to the climate emergency.*

	Total Project Cost: £525		Total Applied For:	£525
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Reference	WJRJTDZD		Queen's Jubilee
Name of Organisation	Oakington & Westwick Parish Council		
Organisation Type	Parish Council		
CCVS Registered	No		
Parish	Oakington & Westwick		
Landowner	Parish Council		
Project Type	Oak tree (Quercus Robur) to be planted on Oakington Recreation Ground		
Green option considered?			
Documentation Status	Safeguarding	Y	Accounts Y
	Quote	Y	Mission Statement Y
District Councillor Support	Cllrs Sarah Cheung Johnson and Alex Malyon		
Parish Council Support – does the PC support this project in principle	Yes		
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Will purchase a commemorative tree plaque		
Officer Summary			

Oakington & Westwick Parish Council consists of nine parish councillors.

The parish council would like to commemorate the Queen's Platinum Jubilee through the purchase of an Oak tree (Quercus Robur) for the Oakington Recreation Ground. This tree will complement the 20 mature trees recently planted on the Recreation ground as part of their 'Open Spaces' project. The Recreation Ground is accessible to all, although a grant application has been made to FCC for a perimeter path to improve disabled access.

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Total costs for the tree, a planting kit and delivery are £257.50 (+VAT):

- 3-4m tall Quercus Robur- £158
- Tree planting kit- £34.50
- Delivery -£65

If the Parish Council is successful in obtaining Community Chest grant funding, it will purchase a commemorative plaque so that current and future generations are aware of the significance of the tree.

**Cllr Sarah Cheung Johnson:**

*On behalf of Cllr Malyon and I we would like to heartily support the funding bid from Oakington Parish Council to commemorate the Platinum Jubilee with an oak tree and think it would make a great addition to the village to mark this occasion.*

Total Project Cost:	£257.50 (+VAT)		Total Applied For:	£257.50
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Reference	GXZZWCPM			Queens Jubilee
Name of Organisation	Orchard Park Community Council			
Organisation Type	Community Parish Council			
CCVS Registered	No			
Parish	Orchard Park			
Landowner	Community Parish Council			
Project Type	Planting a tree and School Children's designed Artwork Banners			
Green option considered?				
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Cllr Pippa Heylings			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- will fund any shortfall and the scaffolding and assistance with planting will be donated free-of-charge			
Officer Summary				

Orchard Park Community Council has 5 councillors and was established for the benefit of the Orchard Park residents and run sports, leisure and other community activities for the benefit of the Orchard Park Community.

The children of Orchard Park are participating in a creative and environmental project to celebrate the Queen's Platinum Jubilee. This will involve the planting of a well-established tree in Unwin Square (owned by the Community Council), to enhance the natural environment and increase biodiversity. The tree will also provide a focal point, shade and

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interest in the square. In conjunction with the tree planting, four groups of children (4/5, 6/7, 8/9, 10/11) from Orchard Park Primary School will design four banners celebrating the Jubilee. These will be displayed for several weeks, before, during and after the Platinum Jubilee weekend on a scaffold-built structure by the tree and subsequently in the Community Centre. The tree and the children's artwork will leave a legacy for the community and will engage and include the children of Orchard Park in the look and feel of their neighbourhood.

The total project cost is £1,126 and £700 has been requested in this application:

- 1 x established flowering cherry tree- £250.00
- Delivery charges- £75.00
- Printing of banners x 4 (inclusive of VAT)- £504.00
- Printer's artwork of banners (inclusive of VAT)- £177.60
- Materials for children's artwork- £120.00

The scaffolding and assistance with planting will be donated free-of-charge. The Community Council will provide the space and meet any shortfall in funding from the grant.

**Cllr Pippa Heylings:**

*Great idea! You absolutely have our support.*

Total Project Cost:	£1,126		Total Applied For:	£ 700
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Reference	PZTLGKBG			Queens Jubilee
Name of Organisation	Fulbourn Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Fulbourn			
Landowner	Fulbourn Parish Council			
Project Type	Improvements to community- Plant Trees and hedges in the village			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllrs Claire Daunton and Graham Cone			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- match funding 50%			
Officer Summary				



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Fulbourn Parish Council currently has 13 members.

To commemorate the Queens Jubilee and to support the Queen's Green Canopy the parish council are proposing to plant three trees and 63 metres of hedging.

An Alder will be planted in Poor Well itself to replace the one Cadent are removing where the roots have caused a gas leak. A small tree will be planted in the Fulbourn Hub garden and a plaque erected in the lobby. A vertical Pear Tree will be planted at the entrance to The Haven and hedging will be on the border of the allotments on the Recreation Ground car park.

Costings:

- Hedging- £150
  - Photinia fraseri Red Robin full std 06-08cm 55L-£220.80
  - Pyrus calleryana Redspire- £138
  - Delivery Charge-£108
- Total- £539**

The Parish Council has already funded over £700 on other projects undertaken in celebration of the Queen's Jubilee, therefore £539 is requested from the Community Chest.

**Cllr Graham Cone:**

*I'm happy with the Fulbourn community chest grant, I support it fully.*

**Cllr Claire Daunton:**

*I am very pleased, as Ward Councillor, to support the application from Fulbourn Parish Council for a grant in relation to the Queen's Platinum Jubilee. The parish council has an excellent scheme for planting trees and hedging close to Poor Well, a site of special interest in the community and one with local historical connections. There will also be a commemorative plaque at the location. This application has my full support.*

Total Project Cost:	£539		Total Applied For:	£539
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Reference	HVPBKGDL			Queens Jubilee
Name of Organisation	Comberton Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Comberton			
Landowner	Parish Council			
Project Type	Improvements- 6 trees mixture of Apple and Pear and commemorative plaque			
Green option considered?	Yes			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Unable to make contact			

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Parish Council Support – does the PC support this project in principle	Yes
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	
Officer Summary	
<p>Comberton Parish Council consists of 12 Councillors</p> <p>The Parish Council has a very active tree working group and would like to start a community orchard that will benefit the village by allowing everyone to share the fruit in years to come and enjoy a lovely place to sit and picnic. The location for the orchard is the parish council owned recreation ground- a large space for many sporting groups and families and walkers.</p> <p>For this application funding is requested for 11 trees- a mixture of apple and pear trees (each 12 litres in size). They also would like to include a commemorative plaque to celebrate the Queen's Jubilee.</p> <p>The total project cost including the plaque is £571.28, all of which is being requested from the Community Chest.</p>	
Total Project Cost:	£571.28
Total Applied For:	£571.28

Reference	TPZKZBGN		Queens Jubilee
Name of Organisation	Elsworth Parish Council		
Organisation Type	Parish Council		
CCVS Registered	No		
Parish	Elsworth		
Landowner	Elsworth Primary school- long lease or owns		
Project Type	Improvement to community/materials- Plant a crab apple tree, with a commemorative plaque.		
Green option considered?	Yes		
Documentation Status	Safeguarding	n/a	Accounts Y
	Quote	Y	Mission Statement Y
District Councillor Support	Pending		
Parish Council Support – does the PC support this project in principle	Yes		
Have the parish council supported the group financially previously? If yes when, what	N/A		

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did the group purchase? and how much?				
Officer Summary				
<p>Elsworth Parish Council has 7 councillors</p> <p>Working with the primary school, the Parish Council would like to plant a crab apple tree, with a commemorative plaque, on the border of the primary school grounds in the village. Children, their parents and carers and everyone who attends various events (such as the annual show, held on the school grounds) will be able to appreciate the tree.</p> <p>Total project costs of £252 are being requested through the Community chest:</p> <ul style="list-style-type: none"> <li>• 1 x 2m pot grown crab apple tree- £45</li> <li>• Delivery charges- £20</li> <li>• Plaque- £12</li> <li>• Tree protection- £25</li> <li>• Planting, compost etc- £150</li> </ul>				
Total Project Cost:	£252		Total Applied For:	£252

Reference	WPXWLCNJ	Queens Jubilee		
Name of Organisation	Bourn Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Bourn			
Landowner				
Project Type	Tree Planting			
Green option considered?	Yes			
Documentation Status	Safeguarding	N	Accounts	Y
	Quote	Part	Mission Statement	Y
District Councillor Support	Pending			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	N/A			
Officer Summary				

Bourn Parish Council **currently has 7 members.**

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The Parish Council are holding a village fete and are planting a tree in honour of the Queens Platinum Jubilee.

Pending- quote for the tree only

Total Project Cost:	£2,000		Total Applied For:	£400
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Reference	VFLFFRHR			Queen's Jubilee
Name of Organisation	Shelford Community Orchard and Woodland Project (SCOWP)			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Shelford			
Landowner	Little Shelford Parish Council			
Project Type	Improvements/Equipment – Tree and Plaque			
Green option considered?	Yes			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes, Cllr Nick Sample			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	02/05/22 The amount outstanding is £447.96 which will be covered by Parish Council and local donations for the Jubilee celebrations			
Officer Summary				

SCOWP is a committee consisting of 6 members, started in 2019 which reports to Little Shelford Parish Council. The group manage the planning, implementation and maintenance of a community woodland/orchard on the land known as 'Blennie's Patch' on behalf of the landowners (Little Shelford Parish Council). The area has been developed as a place of community where the residents of Little Shelford can enjoy recreational activities. School and 'Beaver' groups are using the area and it is recognised as a great addition to the village.

Little Shelford is holding three days of celebration to mark Her Majesty's Platinum Jubilee. As part of the project, they are holding an official opening of 'Blennie's Patch' which is a plot of land, accessible to all, that is being rewilded with trees and grasslands. A 'Small Leaf Lime' will be planted by Caroline Bewes (the current High Sheriff of Cambridgeshire) and a plaque installed

## Appendix A1

commemorating the event. A flagpole will also be installed so that the Union Jack can be flown at this and other village events.

Total project costs are £1,147.96:

- Tree, stake, feed and delivery: £278.97
- Plaque: £154.99
- Flagpole: £564.00
- Installation of Flagpole: £150.00

£700 is being requested through the Community Chest and the shortfall of £447.96 will be made up by the Parish Council and local donations.

### Cllr Nick Sample:

*I'm writing in support the application. The Community Chest grant currently enables eligible organisations in our district to apply for funding towards projects that Support communities in marking 'The Queen's Platinum Jubilee'. The plans outlined for Little Shelford would provide the community with lasting reminders of the jubilee event.*

Total Project Cost:	£1,147.96		Total Applied For:	£700
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Reference	TQHCNNMH	Queen's Jubilee		
Name of Organisation	Bar Hill Community Hub			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Bar Hill			
Landowner	Bar Hill Church			
Project Type	Plaque, Tree, and Planter			
Green option considered?	Yes			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllr Bunty waters			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	No			
Officer Summary				
Bar Hill Community Hub started in September 2021 and currently has approximately 40 members per week and is growing. The Hub offers a variety of areas, CAB, Foodbank, Health & Wellbeing, Carers Support Group, Coffee Stop, Listening Ear (Mental Health First Aid)				
A Jubilee Project is planned for the Octagon building, which was last upgraded in 2001. With the help of the Parish Council, this Bar Hill Church Charity- owned building will				

## Appendix A1

be painted and decorated, provided with new curtains. A plaque commemorating the 2022 Platinum Jubilee and a Jubilee Plum tree will be planted in a Jubilee planter in the adjoining memorial garden. The Bar Hill Church Charity provides free use of the Octagon.

The Octagon is used for various Community Activities including:

- Hub: 50 people per week (foodbank, Citizens Advice, Carers Cafe, Health and Wellbeing, Parish Council Surgery, Coffee Stop)
- Art Group: 20 people per week
- Craft Group: 20 people per week
- Holiday at Home: 75-85 annual event over 3 days in April
- Holiday Club: 75-85 young people for a full week in summer
- Social Gathering Groups: 4 groups - 10-12 people per group
- Kidzone/Totzone: 12 children plus leaders, weekly
- Knit and Natter: 40 people per week
- Olive Tree Cafe: bereavement group - 30 people monthly

Total costs are £7,670:

- Plaque: £150
- Tree: £70
- Planter: £450
- Decorations: £4,000
- Curtains: £3,000



The Community Hub are requesting £670 from the Community Chest for the tree, plaque and planter.

Total Project Cost:	£7,670	Total Applied For:	£670
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### Other:

Reference	WNWMMZWV	Queens Jubilee		
Name of Organisation	Balsham Trinity Church Flower Arrangers Group			
Organisation Type	Community Group			
CCVS Registered	No			
Parish	Balsham			
Landowner	Church of England			
Project Type	To depict the 7 decades of the Queen's reign is floral displays			
Green option considered?	Yes			
Documentation Status	Safeguarding	No	Accounts	Pending
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes - See Harvey			

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Parish Council Support – does the PC support this project in principle	Yes
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Contributed £300 08/03/2022
Officer Summary	
<p>Balsham Trinity Church Flower Arrangers Group was started in 1970 and consists of 21 volunteers that keep the village church decked with flowers throughout the year paying particular attention to religious Festivals. Every other year they hold a large flower festival to raise funds for the church.</p> <p>Volunteers normally pay for all the flowers themselves and for that reason the group do not have a bank account.</p> <p>The arrangements for the Platinum Jubilee Celebrations will be depicting events that have happened during the Queen's 7 decades. 14 flower arrangers are taking part and some of the ideas include:</p> <p>1950s – Coronation  1960s - Swinging sixties, The Beatles, Landing on the Moon, World Cup  1970s - Punk, Decimalisation, the UK joining the EU, The Silver Jubilee  1980s - Diana and Charles wedding, Thatcher  1990s - Harry Potter, The Spice Girls  2000 - Millennium, Garden parties, President Obama being elected  2010 - The Olympics  2020 - The NHS, Covid</p> <p>Volunteers will use foliage from their gardens, but the flowers will be bought for these arrangements and not grown by the volunteers.</p> <p>The wider community (Balsham, Great Abington, Little Abington, Hildersham, Weston Colville, West Wrattling, West Wickham)) will benefit from the Platinum Jubilee displays and it will be advertised widely. Running alongside the display in the church there will be film footage of events from the Queen's era and also old films. There will also be tea and cakes on sale provided by the Balsham WI. At the moment this is the only event organised in Balsham for the Platinum Jubilee.</p> <p>The total project cost is ~£600 and the Parish Council have already contributed £300:</p> <ul style="list-style-type: none"> <li>• 7 large displays/arrangements at ~£50 each-£350</li> <li>• Decorating of porch display- £60</li> <li>• 6 smaller arrangements at £25 each- £150</li> <li>• 2 boxes of floral foam at £17 each- £34</li> </ul> <p><b>Cllr Geoff Harvey:</b>  <i>I'm writing to add my support for this Community Chest proposal, which is already being part funded by Balsham PC and supported by existing volunteer effort. Trinity Church is a community focus for the village and supporting Platinum Jubilee celebrations and local</i></p>	

## Appendix A1

*community events generally in the village is particularly important in this village, somewhat isolated for many residents by its very poor bus service provision.*

Total Project Cost:	~£600		Total Applied For:	£300
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Reference	KQRPLHTM	Queen's Jubilee		
Name of Organisation	Hildersham Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Hildersham			
Land Owner	Parish Council			
Project Type	Information Board			
Green option considered?	Yes			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote		Mission Statement	Y
District Councillor Support	Cllr Henry Batchelor			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The PC will fund the difference, if assume they are successful with the grant application. The minimum contribution will be £460 plus installation costs (pending installation quote)			
Officer Summary				
<p>Hildersham Parish Council currently has 5 members and less than 160 on the electoral role</p> <p>Platinum Jubilee celebrations will include a village event/picnic and the planting of a copse on the recreation ground. As the village is blessed with some fantastic walking routes, application is for an A1 sized Information board in the centre of the village showing the walking routes in and around the village with artwork highlighting points of interest which will be done by the local community. The project is sponsored by the Parish Council, the Parochial Church Council and the Village Hall trust and will benefit those in the village as well as the surrounding parishes of Linton, Great Abington, and Little Abington.</p> <p>The choice of materials for the board are still being decided upon but a recently purchased park bench was made of recycled plastic so it is likely the board will be too.</p> <p>Total costs are estimated to be £1,170 plus installation (quote for installation pending) and £700 is being requested through the Community Chest. Any shortfalls are being covered by the parish council</p> <p><b>Cllr Henry Batchelor:</b>  <i>Happy to support this application, exactly the type of thing I feel the grant should be supporting.</i></p>				



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Total Project Cost:	£1,170 plus installation costs	Total Applied For:	£700

Reference	PBBDXNNQ	Queen's Jubilee		
Name of Organisation	Whittlesford Parish Church			
Organisation Type	Charity 614132 in the Diocese of Ely			
CCVS Registered	No			
Parish	Whittlesford			
Landowner	Pending			
Project Type	Materials- commemorative gift Ceramic Mug			
Green option considered?	Yes- ink used in the printing is biodegradable			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllr Richard Williams			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Have contributed £2,056 for the cost of marquee hire for the Village Party event			
Officer Summary	<p>Whittlesford Parish Church, established on 1022, is one of the centres of spiritual life in the village. It is also the centre of community support. For instance, during the pandemic, it was the Vicar who organised a support network of volunteers. The Church is registered with the Diocese of Ely.</p> <p>2022 is a very special year for Whittlesford. As well as celebrating the Queen's Platinum Jubilee, the village are marking one thousand years of the Parish Church. The Church will be organising a Village Party, with a music festival, for local charities and organisations to attend and raise money. In addition, they have arranged a "History Week" of lectures and events at the church, for children and adults, all free. Several "1000 mile" village challenges of walking, running and cycling have also been completed and a new stained-glass window will be installed in the church; hopefully without asking the village for financial support.</p> <p>The Church would like to give every child, of primary school age, in the village a commemorative mug bearing the logo of our "2022 1000" celebrations and a suitable insignia for the Jubilee. There are 201 pupils in our village William Westley Church of England Primary School, and it is estimated to be 60 other children, of primary school age, who attend other schools. Allowing for siblings to also receive a mug, the Church are requesting funds for 300 commemorative mugs through the Community Chest.</p>			

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Children in the village School will all receive the mug automatically and by advertising in the village magazine, other children of primary school age will be informed so they don't miss out.

The parish Council have supported the celebrations by contributing £2,056 for the cost of marquee hire for the Village Party event.

**Cllr Richard Williams:**

*Thank you very much for your message. This is an excellent idea and you have my absolute and enthusiastic support for the application. It will be a perfect way to mark the Jubilee for the children and will be valued by the whole community.*

Total Project Cost:	£345		Total Applied For:	£345
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Reference	VLVZTQGN			Queens Jubilee
Name of Organisation	Gamlingay Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Gamlingay			
Landowner	Parish Council			
Project Type	Equipment- Commemorative Mugs			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes, Cllr Bridget Smith			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes- 01/05/2022 £693.00			
Officer Summary				

Gamlingay Parish Council consists of 15 Councillors.

The Parish Council would like to provide something that the children (under 13's) of the village will remember the Queen's Platinum Jubilee by. A mug was felt to be a traditional commemorative item that would be kept and these could be presented to the children at school or at the planned events in June. Enough will be ordered so that if a family wants an older child/sibling to have one too, then this can be arranged.

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Total project costs for 450 mugs are £1,386

£693 is being requested through the Community Chest and the Parish Council will contribute the remaining £693.

**Cllr Bridget Smith:**

*I am happy to support the Parish Council's application*



Total Project Cost:	£1,386	Total Applied For:	£693
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Reference	DCBMKGGQ	Queens Jubilee		
Name of Organisation	Harston Parish Council			
Organisation Type	Parish Council			
CCVS Registered	No			
Parish	Harston			
Landowner	Harston Parish Council			
Project Type	Equipment- engraved sundial to commemorate the Queen's Platinum Jubilee			
Green option considered?	Yes- clock will be powered by the sun, therefore using a natural energy source			
Documentation Status	Safeguarding	n/a	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Have not asked- emailed to request 11/04/2022			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Yes			
Officer Summary				

Harston Parish Council has 11 members.

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The Parish Council would like to purchase an engraved sundial to commemorate the Queen's Platinum Jubilee. The sundial will be erected on the Parish Council owned recreation ground which is fully accessible to members of the public.

Total Project Cost is £860:

£700 is being requested through the Community Chest and the Parish Council will fund the remaining £160 and installation costs.



Total Project Cost:	£860		Total Applied For:	£700
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Reference	JTWHMLTJ			Queen's Jubilee
Name of Organisation	All Saints' Community Hall, Melbourn			
Organisation Type	Charity 1168855			
CCVS Registered	No			
Parish	Melbourn			
Landowner	Own or have a long lease			
Project Type	Improvements to community/ Materials- Commemorative Stone Sundial			
Green option considered?	Yes- will use a company with a recognised green ethos			
Documentation Status	Safeguarding	Yes	Accounts	Yes
	Quote	Yes	Mission Statement	Yes
District Councillor Support	Yes- Cllrs Jose Hales and Sally Ann Hart			
Parish Council Support – does the PC support this project in principle	Yes			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Pending			
Officer Summary				

All Saints' Community Hall, built in 2008 is run by 25 volunteer trustees from the community of Melbourn. The hall is available to all the community to hire.

It has been decided to place a commemorative immovable sandstone sundial in the garden of All Saints Community Hall. Two Jubilee events are also planned:

- The first event will be on Thursday 2nd June where they will show The Queen's Birthday Parade (Trooping the Colour) on the big screen and offer refreshments to all attendees.

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- The second event is Friday 3rd June, which is an evening of live music - along the theme of singalong songs through the ages.

The sundial will be available for all to observe and enjoy, as well as providing a talking point for those that appreciate good quality stone structures and a learning point for the children attending groups such as Rainbows and Brownies.

Total project costs are £1,000:

- £800 for the sundial
- £200 for installation.



£500 is being requested through the Community Chest, with the remainder being funded from profits made at the two Jubilee events. £300 has also been requested from Melbourn Parish Council.

Both Cllrs Jose Hales and Sally Ann Hart verbally agreed it would be a good idea and suggested the group applied to the Community Chest for funding.

Total Project Cost:	£1,000		Total Applied For:	£500
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# Guidance notes for Community Chest

## What is the Community Chest?

The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire.

## Who can apply?

Applicants must:

- Either be a non-profit group or organisation (including Community Interest Companies, CIC) based in South Cambridgeshire or benefiting South Cambridgeshire residents, OR be a public sector body with a demonstrable community focus (individuals and businesses are not eligible)
- Be a Parish Council or Parish Meeting with fewer than 160 registered electors\*  
Exemption: Parish Councils of any size can apply for funding for costs involved in the undertaking, creation or refreshing of a [Community-Led Plan](#) (Parish Plan). This does not cover the costs of delivering projects emerging from a Community-led Plan (further details below). Parish Councils of any size can also apply for biodiversity grants through this fund provided that they are not already in receipt of a grant from the Council's Zero Carbon Communities grant fund.
- Have a written constitution or mission statement
- Have an elected committee or representative steering group
- Be able to provide an up to date copy of their accounts and any relevant protection policies

If you have questions about these criteria, please contact us using the details below.

If your organisation does not have a written constitution, mission statement and/or relevant protection policies please contact Cambridge Council for Voluntary Service for advice in meeting these requirements. Please call 01223 464696 or email [enquiries@cambridgecvs.org.uk](mailto:enquiries@cambridgecvs.org.uk)

\*Please note:

The Committee reserves the right to supersede this clause should the Parish Council or Parish Meeting show good cause, for example:

- a) The Parish Council or Parish Meeting have multiple settlements and the application pertains to any one of these which satisfies the 160-electors threshold or
- b) Registered electors are within 10% of the threshold.

## Appendix B

### What must the funded project deliver?

The community activity or project must:

- Meet local need and leave a legacy for the community
- Ensure equality of access
- Help us deliver one or more of the following aims:
  - Promote healthy and active communities
  - Enable inclusive communities
  - Develop skills
  - Enhance the natural environment / a sustainable increase in local biodiversity
  - Deliver community engagement through the undertaking, creation or refreshing of a Community-led Plan

### What can be funded?

The activity or project should be one of the following:

- Improvements to community buildings and spaces (i.e. village halls/pavilions/play areas etc)
- Repairs to Historic Buildings/Monuments/Memorials
- Equipment/Capital Purchase
- Materials
- 'Start-up' costs (may include training of staff/volunteers, hall hire and other revenue costs)
- Costs involved with undertaking and creating or refreshing a [Community-Led Plan](#) (resulting projects will only receive funding where they would have been eligible for the Community Chest anyway).
- Regarding biodiversity projects: the purchase and planting of native trees, hedgerows, wildflower meadows or other vegetation in appropriate and suitable locations and their ongoing maintenance; the construction and erection of bird and bat boxes in suitable locations; the creation or improvement of wildlife habitats (terrestrial or aquatic); the improvement of existing habitat.

### What cannot be funded?

- On-going revenue costs or overheads (e.g. salaries, rent, advertising, promotional materials). The exception to this is the creation of Community-led Plans. However, revenue costs associated with the resulting projects will not be funded.
- Projects that replace funding by other public sector bodies, including parish councils (e.g. youth services, highways)
- Costs associated with Neighbourhood Watch schemes
- Costs associated with Community Speedwatch schemes or other traffic initiatives
- Items that would only benefit 'individuals' and not the group (e.g. sports kits)
- Projects that have previously received Community Chest or Zero Carbon Communities Grant funding in the same financial year



## Appendix B

- Non-native flower tubs

### How much can be applied for?

The maximum award is £2,000 in any single financial year (April-March) and can be for 100% of project costs unless the initiative is on parish council land, in which case a 50% financial contribution from the parish council is expected.

If there is high demand for funding it may mean that the District Council is only able to make a contribution to your project. The Council reserves the right to prioritise based on funding available, size of electorate, parish precept, indices of deprivation, number and type of applications received at any given time, priorities for the financial year and value for money. Eligibility does not guarantee grant funding.

### When can groups apply?

Groups can apply at any time during the financial year until the funding is fully allocated for that period. Additional funding has been allocated until October 2023 for the creation of Community-led Plans.

### Preferred green options

We will always ask applicants to seek a green option when purchasing items for their projects and this must be evidenced within the application.

For example, a group may be looking to purchase a new minibus for their community. We would expect the group to evidence and include market research with their application demonstrating that a similar electrically powered vehicle has been considered. However, if the electric alternative is not within price range, or would not be fit for purpose this must be explained before we would consider contributing towards an alternative.

Regarding biodiversity projects: planting of trees, hedgerows, wildflower meadows or other vegetation must be native. The construction and erection of bird and bat boxes must be in suitable location.

Natural Cambridgeshire have produced a useful [Local Nature Recovery Toolkit](#) which provides guidance, advice and support for Communities wanting to create nature recovery plans.

### What supporting documentation is required?

- A copy of your organisation's constitution or mission statement
- A copy of your latest accounts (audited if available)
- A quote for the community activity or project
- A copy of your safeguarding policy
- A bank statement for the account you wish the funds to be paid into. Statement must be dated within the last month.

## Appendix B

- Applications for funding towards the creation of Community-led Plans that are not made by the Parish Council itself should demonstrate that the Parish Council is supportive of the application.
- For biodiversity projects please include:
  - A plan of the proposed work, including a project map and project outcomes
  - A timeline of the proposed work indicating mileposts and delivery dates
  - A brief management plan which describes how the project will be sustainable
- For Community-led Plan applications, details should be supplied of any funding being allocated by the Parish Council to the creation of the Plan.

In addition, the following will be required if relevant to the project:

- Appropriate protection policies: children, young people, vulnerable adults
- Public Rights of Way consent from landowner
- Any other relevant material that would support your application

### **How will the grant be paid?**

If successful, the applicant will receive the grant payment once we have received acknowledgement of the grant offer and acceptance of the terms and conditions.

### **What are the conditions of funding?**

Groups that are awarded a grant will be expected to comply with the following conditions as a minimum:

- Funding must only be used for the agreed purpose and spent within 12-months of the award being made (unless otherwise agreed in writing)
- Any publicity must acknowledge the award provided
- Unused grant must be returned to South Cambridgeshire District Council
- An end of project evaluation must be submitted to South Cambridgeshire District Council within 3-months of project completion. Details about this are available on the South Cambridgeshire District Council website
- For biodiversity projects: the project must deliver a sustainable increase in local biodiversity, known as Biodiversity Net Gain. An increase means that you should be able to demonstrate positive change in biodiversity from pre-project conditions (for example, number of trees, number of square metres of land either created or improved). Sustainability means that it should persist over time and not be a temporary change.
- Defibrillators: Only the cost of defibrillators is funded through the Community Chest Grant scheme and the associated accessories and ongoing maintenance/training (the provision of which the Committee will want assurance) will be funded by the applicant.

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Any award will not be means tested but applicants will be expected to have sought other means of local funding, especially from the parish council who may have funds available through planning developments (S106) or through its precept (S137).

**For further information please go to:**

- [South Cambridgeshire District Council Community Chest webpage.](#)
- [Community-Led Plan toolkit - South Cambs District Council \(scambs.gov.uk\)](#)
- Contact Details: [community.chest@scambs.gov.uk](mailto:community.chest@scambs.gov.uk)

### Explanatory table

The Community Chest is made up of 3 streams of funding, below:

<b>Community Chest funding</b>	<b>Community Group (including CIC)</b>	<b>Parish Council or Parish Meeting with fewer than 160 registered electors</b>	<b>Parish Council of any size</b>
Community Chest £61,768.83	✓	✓	✗
Biodiversity Grants £20,000	✓	✓	✓
Community-Led Plans £48,000	✓	✓	✓

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# Notes to help those attending meetings in person at South Cambridgeshire Hall

**Notes to help those people visiting the South Cambridgeshire District Council offices – please also refer to the Covid-security measures relating to meetings in the Council Chamber which are on the website page for each relevant meeting.**

**Members of the public wishing to view the meeting will be able to watch the livestream via the link which will be publicised before this meeting.**

**Members of the public wishing to attend the meeting in person, please contact Democratic Services at [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)**

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

## **Security**

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)

## **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this is via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give

protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the Fire and Rescue Service.

- **Do not** re-enter the building until the officer in charge or the Fire and Rescue Service confirms that it is safe to do so.

### **First Aid**

If you feel unwell or need first aid, please alert a member of staff.

### **Access for People with Disabilities**

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

### **Toilets**

Public toilets are available on each floor of the building next to the lifts. These include facilities for disabled people.

### **Recording of Business and Use of Mobile Phones**

We are open and transparent about how we make decisions. Public meetings are webcast and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

### **Banners, Placards and similar items**

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. If you do so, the Chair will suspend the meeting until such items are removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

### **Smoking**

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one can smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

Until the lifting of Covid restrictions, no vending machines are available. Bottled water is available for attendees at meetings.

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